

West K Dance

250-826-3684
2035-A Louie Drive
Info@westkdance.com
www.westkdance.com

Studio Policies

1. All dancers, teachers and parents show a positive attitude towards each other and are expected to work in unison together as a team.
2. Yearly Fees & Cost Break Down: All monthly tuition is due the 1st of each month. Please make cheques payable to West K Dance. E-transfers are to be sent to info@westkdance.com please include dancers first and last name in the notes.
3. To Be Paid by October 31st: Costume: \$85-105 per routine (Costume fees are non-returnable and non-refundable). If there is a lost or damaged costume, the director must be notified immediately to find a solution before the performance. Dancers are responsible for the care and appearance of their own costumes and accessories. When they receive costumes in the spring. This means that no food can be eaten in costumes.
4. Photo Day: Optional - to be paid to the photographer.
5. Tiny Dancers Programs: **will not** perform in our year-end showcase but will however have a parent watch day at the studio. Date TBA

6. **Dancers** should arrive five (5) minutes before class start time, dressed appropriately and hair will be secured from the face.
7. Students must follow the hair, make-up, tights, requirements. Outlined in our dress code. If undergarments are worn by students, they must be nude and seamless, and not seen under the costume.
8. Dress Rehearsals: Students should attend all dress rehearsals that will be held in preparation for our year end showcase. This includes an in-studio rehearsal. prior to the year-end showcase,
9. Parent Volunteers: At times, we may require parent volunteers for backstage and help at events. This includes helping with quick changes and placing props on stage. As well we will need help building props. Please let us know if you can help.
10. To withdraw from any program West K Dance requires 30 days' written notice.
11. Code of Conduct: Every member of West K Dance is expected to treat others with dignity and respect. This includes participants, parents, teachers, staff, and volunteers.

Thank you for taking the time to read our policies and having your dancer prepared for class.